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## Maryland Food Bank Donation FAQs (April 2020)

### Monetary Donations

- **Where can I mail a donation?**
  - Thank you for donating! Please send it to:  
Maryland Food Bank  
2200 Halethorpe Farms Rd  
Baltimore MD, 21227.
- **What is your tax ID number?**
  - Our Tax ID number is 52-1135690. We are a 501c-3 organization.
- **Can I make a donation in honor of someone?**
  - You make your gift in honor of someone on our online [donation form](#) by checking the box “This is a tribute gift.” If you would like us to notify a recipient, you can include their address in this form
  - If you prefer to make your donation by check include a note of who you are honoring with your gift and the contact information of the recipient, if desired.
  - The Maryland Food Bank will then send the desired recipient a letter in the mail with your name but not your gift amount.
- **How to I update my monthly donation?**
  - If you are only updating the amount of your monthly gift or expiration date of your credit card, please email changes to Donor Services at [dst@mdfoodbank.org](mailto:dst@mdfoodbank.org).
  - If you need to update your card number, please [set up a new recurring donation](#) and send an email to [dst@mdfoodbank.org](mailto:dst@mdfoodbank.org) to deactivate your previous monthly gift. We will email you back to confirm that these transactions went through properly.
- **There was a mistake with my online donation, can you fix it?**
  - Please email [dst@mdfoodbank.org](mailto:dst@mdfoodbank.org) about donation problems. We can issue a refund if the amount is incorrect, cancel automatic monthly donations if you did not intend to give monthly, or add any additional information to your gift.
- **Do you accept donation via PayPal?**
  - Yes, Paypal is a payment option through our [online donation form](#).
- **Who can I send my matching gift form to?**
  - Email [dst@mdfoodbank.org](mailto:dst@mdfoodbank.org) so we can confirm your matching gift. If you have a paper form, please mail it to:  
Maryland Food Bank  
ATTN: Donor Services  
2200 Halethorpe Farms Rd  
Baltimore, MD 21227.
- **Can my donation be restricted to a specific purpose, program, or region?**
  - Donations under \$10,000 are used for general operating and are not restricted in our finances. Our general operating funds are used in all regions of the state and for all our programs, so the funds you provide will ultimately support the work of your specific interest.

- **How can I raise money for the Maryland Food Bank?**
  - The best way to fundraise for the Maryland Food Bank is with our online fundraising platform, [Fenly](#). You can customize your message and easily share with your network, all from the comfort of your home!
- **There was an issue I when set up or tried to contribute to a virtual food drive, team fundraiser, or individual fundraiser. Can you fix it?**
  - Please email [dst@mdfoodbank.org](mailto:dst@mdfoodbank.org), and we can take care of it for you.
- **Can you remove me from your mailing list?**
  - We're sorry to see you go, but we can absolutely honor this. Submit requests to be removed from our mailing list on the [Contact Us page](#) and select "Mailing List Updates." Include your full name and address. Once you make this request, you can expect to see a reduction in mailings in 4-6 weeks.

## Food Donations

- **Where can I drop off food donations?**
  - Find our drop off hours and locations [here](#). Please wear a mask and gloves when you drop off food.
  - If you are located in Montgomery or Prince George's County, visit the [Capital Area Food Bank's website](#) to view their drop off information.
- **Can you come pick up my food donation?**
  - For personal donations or food drive collections, we ask that you drop off your donation if it can fit in the trunk of your vehicle. Find our drop off hours and locations [here](#). For larger food donations, please fill out this [form](#) to request a pick up.
  - For retail food donations, please contact our Food Sourcing Manager, [Butch Langenfeld](#).
  - If you are located in Montgomery or Prince George's County, visit the [Capital Area Food Bank's website](#) for information on their food pick-ups.
- **How do I run a food drive?**
  - Please visit our [website](#) to learn about hosting a food drive. Please also consider collecting funds to make an even larger impact.
- **What food items are the most needed food items?**
  - You can find our [list of most needed items here](#).

## Receiving Food

- **How can I get food for myself, my family, or someone I know?**
  - Visit [the find food page on our website](#) and use the map to locate food distribution sites near you. Please call or email the specific site to find out their hours.
  - If you are located in Montgomery or Prince George's County, visit the [Capital Area Food Bank's website](#).
- **How can I get food for my organization to distribute to the community?**
  - Please contact [networkrelations@mdfoodbank.org](mailto:networkrelations@mdfoodbank.org) to find out how you might partner with us to distribute food.